

NATIONAL BOARD FOR TECHNOLOGY INCUBATION

FEDERAL MINISTRY OF SCIENCE AND TECHNOLOGY

INVITATION FOR TENDER (TECHNICAL AND FINANCIAL)

(1) INTRODUCTION

The National Board for Technology Incubation (NBTI) invites interested and reputable Contractors / Companies with relevant experience and good track records to apply for Tender for the various projects of it's under listed Centres for its 2017 Capital Appropriations.

(2) SCOPE

(A) Technology Incubation Centre Kano, Kano State

LOT A1. Procurement of Equipment for Packaging and Labelling Products for Commercialization

LOT A2. Technology Skills Transfer for Community Incubation-Kano State.

(B) Technology Incubation Centre Sokoto, Sokoto State

LOTA 1. Procurement of Equipment for Packaging and Labelling Products for Commercialization

(C) Technology Incubation Centre Birnin Kebbi, Kebbi State

LOTA1. Procurement of Equipment for Packaging and Labelling Products for Commercialization.

(D) Technology Incubation Centre Kaduna, Kaduna State

LOTA 1. Procurement of Equipment for Packaging and Labelling Products for Commercialization

LOTA 2. Technology Skills Transfer for Community Incubation in Kaduna State.

(3) ELIGIBILITY CRITERIA

- (a) Evidence of Company's Registration with Corporate Affairs Commission (CAC) in line with section 16(6)(b) of the Public Procurement Act 2007. (as amended)
- (b) Evidence of Tax clearance certificate for the last three (3) years (2014, 2015 and 2016) expiring on 31st December, 2016 in line with section 16(6)(d) of the Public Procurement Act 2007 (as amended)
- (c) Evidence of current ITF Compliance certificate in line with section 16(6)(d) of the Public Procurement Act 2007. (as amended)
- (d) Evidence of current PENCOM Compliance Certificate in line with section 16 (6)(d) of the Public Procurement Act 2007 (as amended)
- (e) Evidence of interim Registration Report (IRR) issued by BPP as evidence Of registration on the National Database of Contractors, Consultants and Service Providers
- (f) Evidence of Similar jobs executed in the last three years, stating details of client, nature of work etc.
- (g) Technical and Professional membership certificates of Technical Staff.
- (h) Please note, you are to provide three (3) separate affidavits in respect of the under listed items in compliance with section 16 (c) (e) and (f) of the Public Procurement Act 2007, (as amended)
 - (i) Sworn affidavit that the company is not in receivership or the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings.
 - (ii) Sworn affidavit affirming that none of the directors of the company has been convicted for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
 - (iii) Sworn affidavit that no officer in National Board for Technology Incubation (NBTI) or Federal Ministry of Science and Technology (FMST) or the Bureau of Public Procurement (BPP) is a former or present director, shareholder, or has any pecuniary interest in the bidder and confirm all information presented in its bid are true and correct in all particulars.
- (i) Company's letter head must bear the Registration Number (RC) as issued by CAC. The Letter head must have contact telephone number, valid email address and official company

address as well as the names and nationality of the Directors of the company at the bottom of the letterhead etc.

(4) TENDER FEES

Payment of non-refundable Tender Fees of Ten Thousand Naira (N10, 000) only is required for each LOT through remita platform of the selected Technology Incubation Centre of your choice.

(5) COLLECTION OF TENDER DOCUMENTS

Tender documents for all Centres are obtainable from the office of the Zonal Director, at the Technology Incubation Centre Kano Farm Center, P.O. Box 13042 Lagos State.

(6) SUBMISSION

The bid documents should be returned in a seal envelop with the Lot marked at the top left hand corner of the envelope. Two envelop tendering in one bigger envelop (i.e. Technical and Financial in separate envelopes and both put in one big envelop).

The bid must clearly marked as indicated above and must be returned in a sealed envelope and address to The Zonal Director Technology Incubation Centre, Kano Farm Center,

P.O. Box 11787 Kano State and should reach the office of the Zonal Director Technology incubation Centre, Kano Farm Center P.O. Box 11787 Kano State, not later than Thursday 9th November, 2017,

(7) CLOSING AND OPENING OF BID DOCUMENTS:

Bids submission shall be close by 12.00 noon Thursday 9th November, 2017, and the received Bid Documents shall be publicly opened: immediately at the same day at the **Zonal Office of Technology Incubation Centre, Kano Farm Centre, P.O. Box 11787 Kano State.** Representatives of Bidding Companies are requested to be present as well as Civil Society organizations and interested observers.

(8) IMPORTANT NOTICES

- (a) Only Successful Contractors will be contacted for Tender Process
- (b) This advertisement shall not be construed as a commitment on the part of the Board,

(c) Applicants are entirely liable to the veracity of the documents submitted by them.

(d) No bidder is entitled to make any claim and or seek any indemnity from NBTI by virtues of such bidder having responded to the adverts.

(e) Only Technical bids shall be opened at the expiration of the deadline for submission and the financial bids of successful Technical bidders would be publicly opened at a later date to be communicated by the Board.

Signed

Zonal Director,

Zone B

National Board for Technology Incubation